

RounTrey Pool Committee Minutes

03/27/2017

6:30pm

Sergio's

Meeting called by: Chad Dally – Chairman **Type of meeting:** Kickoff Meeting and Working Session
Facilitator: Anthony Oliver – Board **Note taker:** Carolyn Smith

Attendees: Chad Dally **Did Not Attend:** Dan Maze
Anthony Oliver Sarah Nelson
Andi Minor Shannon Baltz
Carolyn Smith
Dave Bigelow
Marlee Baird Herman
Peggy Taylor

Please read: Draft Pool Rules
Please bring: Draft Pool Rules

Minutes

Agenda item: Scope of the Committee and Service Provider **Presenter:** Anthony Oliver

Discussion:

Committee discussed the scope they would have to influence the pool usage, furniture, food/vending, service provider, rules, rules enforcement, hours of operation, and budget

Conclusions:

- Pool design is finalized and after year 1 we can discuss additional features as a cost to HOA (e.g. grill, water features, etc.)
- The pool committee has scope to negotiate pool provider contract, partner with service provider to ensure proper staffing and quality of pool maintenance, set rules, enforce rules, and determine pool usage parameters, and recommend budget changes to HOA board
- Year 1-2 the provider will be Swim Club for 5 lifeguards on staff during open hours
 - 3 lifeguards in stands
 - 1 lifeguard at checkin desk
 - 1 lifeguard rotating on break
 - We requested at least 1 lifeguard to be 18 years of age and experienced in community pools
- Open 10am - 8pm each day, except Holidays 11am – 7pm. These hours can be renegotiated after Year 1.

Action items	Person responsible	Deadline
<input type="checkbox"/> Share this scope with community	Chad Dally	4/15/17

Agenda item: Pool Rules

Presenter: Chad Dally

Discussion:

Committee decided to move directly into the rules by discussing initial concerns raised by the committee members and comments from the RounTrey Neighbors post for questions and input. The committee went through a set of draft rules that were created by the HOA based on a copy from existing communities. Committee then went rule by rule to amend or modify based on majority consensus of the pool committee present.

Conclusions:

- Several changes were made focusing on age of responsible party for minors, age of solo swimmers, swim tests, nanny access and fees, temporary family access for non-resident minors, pool toys, perimeter distance from pool for chairs, adult swim parameters, splash/kiddie pool rules, and slide rules.
- See later sections for details on the pool rule changes by category

Action items	Person responsible	Deadline
<input type="checkbox"/> Amend rules	Chad Dally	3/30/17
<input type="checkbox"/> Send rules to board for approval	Chad Dally	3/31/17
<input type="checkbox"/> Post rules to community social networks	Chad Dally	4/15/17
<input type="checkbox"/> Mail rules to RounTrey residents, required by covenants	ACS West	4/15/17

Agenda item: Caregiver Pool Access

Presenter: Group

Discussion:

Discussion and debate about fees for caregivers. A committee members felt 1 caregiver is a replacement for the parent and should not penalize the working families. Other committee members felt a nominal fee is appropriate and can prevent abuse of policy for guests. Precedent of neighboring and comparable communities is a nominal fee. Discussion of fees from \$25-100 occurred. Number of caregivers per fee was also discussed as many families have family and outside caregivers depending on days and time of day. Discussion on the age of the caregiver responsible for the minors was discussed.

Conclusions:

- Additional registration setup time, surrounding community precedent, and possible pool crowding issues in the first year led to a consensus of a single \$50 fee for up to 2 caregivers on the homeowners account.
- Only 1 caregiver can be present at a time to accompany the minors
- If the caregiver is present at the same time as the guardians, a guest fee is charged to the caregiver
- The caregiver must be at least 16 years of age

Action items	Person responsible	Deadline
<input type="checkbox"/> Amend Rules	Chad Dally	3/30/17

Agenda item: Guest Access

Presenter: Group

Discussion:

Committee discussed several issues around guest access, guest fees, number of guests per day per household, and number of times in a season a guest can visit. Some debate about if we should have a free guest pass and how many per household. Discussion around disguising parties within guest rules. Payment methods were discussed.

Conclusions:

- Guests have access with an unrestricted number of visits in the season
- Guests must be accompanied by a homeowner, which can be the child of a homeowner, but a responsible guardian must be present in the group.
 - If responsible guardian is a guest, guest fees apply.
- Maximum of 5 guests per household per day
- All guests pay a \$5 fee each visit.
- Payment must be made by **credit card** for guests. Swim Club (service provider) **does not take cash**, and it is in the best interest of safety and tracking to be a credit card payment.
- Parents of children not residing in the neighborhood, but who have legal guardianship of the children have pool privileges for their children

Action items	Person responsible	Deadline
<input type="checkbox"/> Amend Rules	Chad Dally	3/30/17

Agenda item: General Pool Rules and Behavior

Presenter: Group

Discussion:

Committee discussed pool rules around toys, adult behavior, food and beverages, chair locations, and safety

Conclusions:

- Chairs may be moved to accommodate your group, but must be replaced
- Chairs may not be within 5 ft of pool perimeter or water line, including the zero entry beach
- Chairs and tables may be held by a family member.
 - They must remain present in the pool area.
 - No more than 1 table per family unless everyone is present
 - Chairs can only be held for your family or caregiver, not neighbors
- No Inflatables are allowed in any pool
- Children must be at least 5ft from the pool perimeter or water line during adult swim for safety reasons
- Adult swim is limited to 18 years of age and older only
- ALL food and beverage must be kept at least 5ft from the pool perimeter or water line
 - Includes water (Lifeguards and Swim Club cannot determine what is water or not, e.g. Vodka)
- No weapons of any kind can be at the pool
- No squirt guns of any kind can be at the pool
- No snorkeling or scuba gear for safety and monitoring capability of lifeguard staff
 - Goggles are allowed only
- No socializing with on duty lifeguards for safety reasons

Action items	Person responsible	Deadline
<input type="checkbox"/> Amend Rules	Chad Dally	3/30/17

Agenda item: Child Access

Presenter: Group

Discussion:

Committee discussed the age of children that can solo swim, how to authorize solo swim, and the age of the responsible party. Insurance recommendations were discussed. Situations around siblings on each side of the age cutoff were discussed. Situations of kids staying with family members during the season were discussed.

Conclusions:

- Children age 10 and Under must be accompanied by a responsible party
- Responsible party must be age 16 or older.
- Children age 11-15 may solo swim and not be accompanied, if they have passed a swim test by Swim Club lifeguards
- Committee will setup 1-2 special swim test sessions prior to pool opening
- Swim test may be conducted during pool hours only by available lifeguard on weekdays
- No swim test on weekends
- Children 18 and under, with permanent residence more than 150 miles away, taking temporary residence for longer than 1 week at a resident's home will have access to the pool for a fee of \$25 for the season. Max of 3 temporary child residents per household. All others not fitting this description are considered guests for each visit.
 - Pool privileges can be revoked and guest fees can be assessed if child is found to not be residing within RounTrey.

Action items	Person responsible	Deadline
<input type="checkbox"/> Amend rules	Chad Dally	3/30/17
<input type="checkbox"/> Setup tests with Swim Club	TBD	5/15/17

Agenda item: Access System

Presenter: Anthony Oliver

Discussion:

Committee discussed the access system. Currently the system is the same system as Collington. The staff is familiar with its usage. Committee members will be trained. Capabilities and features of the system such as pictures and check in were discussed

Conclusions:

- Committee will utilize the current system for Year 1
- Committee will setup a session to have each resident photographed for verification during check in
- Email photos will be accepted
- Committee will learn the system as a backup to staff

Action items	Person responsible	Deadline
<input type="checkbox"/> Obtain system point of contact	Anthony Oliver	3/30/17
<input type="checkbox"/> Setup meeting to learn system	Andi Minor	4/7/17
<input type="checkbox"/> Setup photo session	TBD	5/15/17
<input type="checkbox"/> Request email photos	TBD	4/30/17

Agenda item: Other Items

Presenter: Group

Discussion:

Discussion on Vending, Special Events, Signage, Private Lessons, Group Lessons, and Rental of Pool. A 1-year restrictive assessment time was essential to understanding what can and cannot be done at the pool in future years.

Conclusions:

- Vending machine discussions will be had with Clubhouse Committee
- Possible food truck day discussions will be had with Social Committee
- Committee will draft an essential list of Pool Rules for Signage
- No rentals or special events will be held unless they are a RounTrey sanctioned event during Year 1
 - Discussions with Social and Clubhouse committees will be had to determine float nights, adult only parties, food trucks, opening day party, holiday parties, end of season parties.
 - No group exercise classes will be setup in Year 1
- Private swim lessons are available and can be set up through Swim Club only during normal operating hours
- Check-in data and check-in accuracy is essential to the pool committee understanding capacity, utilization, and future event options in year 2 and beyond.
- Meeting minutes will be available to residents for transparency of the decisions and rationale

Action items	Person responsible	Deadline
<input type="checkbox"/> Obtain Swim Club contact for Swim Lessons	Anthony Oliver	3/31/17
<input type="checkbox"/> Send Minutes of Initial Meeting	Chad Dally	3/31/17
<input type="checkbox"/> Setup Social and Clubhouse Committee Meeting	Chad Dally	4/30/17
<input type="checkbox"/> Pool Rules Signage Draft	TBD	4/15/17

Other Information

Observers:

None

Resources:

None

Special notes:

None