

Meeting Minutes

September 25, 2017 6:30pm

Type of Meeting: Quarterly Meeting

Meeting Facilitators: Ormary Aponte & Tricia Gustin

Attendees: Ormary Aponte, Tricia Gustin, Tammie Tribble, Marlee Baird Herman, Jennifer Munson

- Call to Order, Roll Call
- Discussion Items
 - Will have a yearly operating budget (light bulbs, toilet paper, etc.), but have not received this yet from Advisory Committee. Expected following upcoming Advisory Committee meeting (10/02/17)
 - Other service providers: Martha will manage relationships and payments, but if we need to meet with them to discuss a service, someone from the Clubhouse Committee will handle this.
 - Cleaning service: prior service resigned and left; we were paying \$150 and not happy with the service (windows and doors not cleaned, cobwebs in loft, etc.). ** Ormary is working with Martha to address this issue and find a new cleaning service.** HOA requirements include having workers comp, licensed, and insured.
 - Concern about developer and real estate agents using the clubhouse but not cleaning; this needs to be enforced; need to be careful on how this is handled; ** Tricia to send Miranda a note regarding ensuring clubhouse is cleaned as expected immediately after any use by developer and/or real estate agents.**
 - Who needs clubhouse access? Miranda, developer, developer partners, committee chairs; all will need ability to arm/disarm security system (** Tricia to contact security company and have them add/remove security system access as needed: Lifeguards and cleaning lady need to be removed; committee chairs and clubhouse committee added **). Will be changing the kitchen door and gym door codes; entails an email blast to residents who use the gym and have digitally signed the gym rules acknowledge.
 - Clubhouse rentals. Quite a few rentals are coming up; began adding specific committee members on calendar; will be doing a walk-through 09/30 6pm to show other committee members how to manage rentals on rental day.
 - Monthly operating bills as reviewed by Finance Committee.
 - Verizon service. Monthly bill is \$325; don't use wifi during non-pool season, there are a number of line items that are not necessary; need to review bill in detail and see how to reduce. Martha is going to (try to) give us access to the account, and Committee will look at bill to see what services are not needed. ** Marlee agreed to own this. **

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- Gas bill. \$850 prior bill – not sure what this is from; \$40 current bill – question what is using gas (only fireplace?), heating for clubhouse.
 - Holiday decorations. Were told by developer they *may* fund decorations; unsure whether this means. Discussed having a tree, but concern about space for holiday party (tree would need to be big). Discussed a wreath for the fireplace, some lights, possibly lighted deer for out front.
 - Chili cookoff for fall festival. Social committee requested to have chili cookoff inside clubhouse. Clubhouse Committee agreed this is not a good idea, due to the messy nature of chili. Clubhouse will be open, but chili cookout must be on front porch. ** Tricia to email Social Committee. **
 - RounTrey Holiday Marketplace. Committee like this idea. Scheduled for December 6 (Wednesday 6-9pm). Tricia will head this up. Rate to rent space for a table will be \$25.
 - Clubhouse rental rates. A handful of pushback on rates, but for now will stay with decisions made on rates. Next meeting will consider changes to rates, including possible reduction on Sundays.
 - Pest control. Martha is investigating.
- Public Comment and Q&A
 - Adjournment