

**ROUNTREY HOMEOWNERS ASSOCIATION  
ADVISORY COMMITTEE  
October 2, 2017**

- |  |   |  |  |
|--|---|--|--|
| <input checked="" type="checkbox"/> Michelle Calloway, Chair/Board Rep   | <input checked="" type="checkbox"/> Adam Hill, Modifications  | <input checked="" type="checkbox"/> Charri Stewart, Social   | <input checked="" type="checkbox"/> Jeff Hopson, Secretary |
| <input checked="" type="checkbox"/> Martha Yeager, ACS West/Manager      | <input checked="" type="checkbox"/> Chad Dally, Pool          | <input checked="" type="checkbox"/> Ormary Aponte, Clubhouse | <input type="checkbox"/> _____                             |
| <input checked="" type="checkbox"/> Tricia Gustin, Website Administrator | <input checked="" type="checkbox"/> Churchill Garter, Grounds | <input checked="" type="checkbox"/> Jeremy McKenna, Finance  | <input type="checkbox"/> _____                             |

ITEM/ISSUE	DISCUSSION	RECOMMENDATIONS/ACTIONS
<b>CALL TO ORDER</b>	➤ Michelle Calloway called to order the regular meeting of the Rountrey Advisory Committee at 7:00 pm on October 2, 2017 at the Clubhouse.	
<b>MINUTES</b>	➤ July 13, 2017 meeting minutes and minute template were presented.	July 13, 2017 minutes approved as read.
<b>ANNUAL MEETING</b>	➤ The Annual Meeting was set for October 25, 2017 at Tomahawk Middle School ➤ Announcements to the residents will be mailed on 10/3/17	
<b>BOARD UPDATE</b>	<ul style="list-style-type: none"> <li>➤ Committee charters were revised and approved. All charters posted to rountreyhoa.com.</li> <li>➤ Finance Committee has prepared the budget for 2018. Draft has been submitted to the Board for review.</li> <li>➤ Discretionary funds for Clubhouse and Pool Committees were approved by the Board.</li> <li>➤ Clubhouse Coordinator was approved by the Board.</li> <li>➤ Lockbox for keys was approved by the Board.</li> <li>➤ Request to have clubhouse space turned into an office for use by HOA was approved by the Board.</li> <li>➤ Request for office furniture at developer's expense – pending a proposal to the Board.</li> <li>➤ Access control system for gym, tennis courts and pool – pending a proposal to the Board.</li> <li>➤ Workout classes in the gym – tabled pending further consideration by the Advisory Committee when appropriate resources are available.</li> <li>➤ Request for additional security cameras for the clubhouse, pool and tennis court area – pending a proposal to the Board.</li> <li>➤ Clubhouse 'punch list' needs to be documented and issues resolved.</li> </ul>	Various Committee proposals in progress.
<b>PROPOSED 2018 BUDGET</b>	<ul style="list-style-type: none"> <li>➤ Jeremy McKenna presented the proposed 2018 budget and associated HOA dues requirement to the Committee.</li> <li>➤ Committee Chairs discussed the need to increase the budget for the following:</li> </ul>	➤ Motion to approve the revised budget was made by Michelle Calloway. The motion was seconded by Adam Hill, and the motion was approved unanimously.

	<ul style="list-style-type: none"> <li>○ Social Committee – the funds previously allocated were insufficient to fulfill the community needs and expectations of the residents. Requested additional funds to support the major activities performed by the committee.</li> <li>○ Grounds Committee – requested an increase due to the need to maintain fencing / snow removal</li> <li>○ Pool Committee – requested an increase for additional audio equipment and lifeguard expenses for afterhours activities.</li> </ul>		
<b>NEW ISSUES</b>	<ul style="list-style-type: none"> <li>➤ Heather Vaughn invited to join the Grounds Committee and handle tennis court concerns, maintenance, etc.</li> <li>➤ Tennis courts – the drainage issue both from the current landscaping and irrigation overspray were discussed.</li> </ul>	Grounds Committee to develop a proposal to remediate the issues.	
<b>ADJOURNMENT</b>	Michelle Calloway adjourned the meeting at 9:15 pm.		
<b>MEMBER VOICE</b>	No residents were in attendance.		
<b>Next Meeting</b>	To be determined following the Annual Meeting.		

Minutes Submitted by: Jeff Hopson

Minutes Approved by: \_\_\_\_\_