

**RounTrey Community Association, Inc.
Pool Committee Charter**

Committee Purpose:

- Lead party in the review and selecting process of annual pool management contractor with Board of Directors approval.
- Review pool rules and modify as needed.
- Responsible for submitting to the Finance Committee a proposed budget of expenses needed to operate the pool annually.
- Central contact for all residents with pool related issues
- Determining guest, caregiver, and non-resident access and fees
- Monitoring day to day pool activities and usage for proper management by staff and for rules violations by users
- Enforcing rules and levying fines and suspensions when necessary
- Consolidating facility enhancement and modification requests and presenting them to the Advisory Committee and to the Board of Directors for approval

Authority:

The Pool Committee serves at the discretion of the Board of Directors. The Board of Directors may delegate any or all the authorities vested in the Board, by the Association's governing documents, for activities to the Pool Committee, and these authorities may change at any time in accordance with the desires of the Board. The Pool Committee shall develop an annual plan and budget for the Association and this plan, in conjunction with the specific authorities granted by the Board, shall constitute the sole operating authority of the Pool Committee. The Pool Committee is not authorized to financially or legally obligate the Association in any manner (i.e. contract for services, hire contractors, borrow money, purchase equipment and supplies, or approve requests on behalf of the Board) unless it has been delegated specific authority by the Board of Directors.

Composition:

The RounTrey Pool Committee has up to ten (10) members with at least one (1) member from each named section of the neighborhood. If there are no nominations from a named section any nomination is eligible for 1 year to fill that void. Members may either be appointed by the Board, or the Board may delegate its authority to appoint the members to the Committee. When delegated to the Committee, nominations of Committee members to fill vacancies are permitted throughout the year and will be voted on by the existing Committee.

Term:

The Pool Committee Chair was initially selected by the RounTrey Board and that role can be revoked by them at any time by vote or through resignation of the chairperson. The RounTrey Board may select a new chair or defer to a committee vote to replace the chair. The Pool Committee members will serve a one (1) year term (from annual meeting to annual meeting) and may be removed without cause by either: 1) the missing of three (3) called meetings; 2) by an affirmative vote of a majority of Pool Committee members at a meeting duly called for such purpose; or 3) by the Board of Directors. Consecutive terms are permitted.

Reporting:

The Committee shall frequently and fully report its activities to the Advisory Committee through its Chairperson. Minutes will be published within 30 days of all meetings and sent to the Advisory Committee. Such reporting shall at least be quarterly prior to the scheduled meetings of the Advisory Committee. Immediate communications with the Board shall be required for all items of an emergency nature or those, which may involve threat to life, health or property, or may otherwise, involve potential litigation.