

RounTrey Annual 2021 Meeting Agenda

December 2, 2021 7 pm

Virtual Meeting via Go-To Meeting

Board of Directors;

Danny Sowers, President/Developer (unable to attend)

Ric Rowland, Developer

Andrea Amnett, Resident Board Member

Jeff Hopson, Treasurer

Managing Agent;

Bekki Rice, Community Manager, ACS West

Call to Order:

Quorum met: \_\_\_

Approval of Minutes: \_\_\_

Proof of Notice: \_\_\_ \_

Reports;

Developer Report

Resident Board Member's Report

Treasurer's Report

Ground's Committee Report

Social Committee Report

Pool Committee Report

Member Forum

Adjournment: \_\_\_ \_

**The RounTrey HOA Virtual Annual Association Meeting Minutes**  
**of November 18, 2020**

Andrea Amnett, President and meeting Chair, welcomed those attending.

The meeting was called to order at 6:36 p.m.

Board Members/ Developer representatives present: Andrea Amnett, Danny Sowers, and Ric Rowland.

Bekki Rice and Kirsten Small (community managers) also attended. Kirsten Small was appointed recording secretary.

Quorum was established by Bekki Rice.

The minutes from the 2019 annual meeting were reviewed. A motion was made by Ric Rowland to approve the minutes as presented. The motion was seconded by Jeremy McKenna. The motion passed.

Bekki Rice presented Proof of Notice of meeting. It was established that the notice was sent within an appropriate amount of time and received by owners.

Andrea Amnett gave the President's report. She thanked Jeremy McKenna for his service as Board President. Additionally, the social and pool committees were thanked for their efforts during Covid 19 struggles to create safe events for owners.

The 2021 approved budget was reviewed by Jeff Hopson. There will be no assessment increase.

Danny Sowers gave the developer report. He thanked the Board and committee volunteers for the work they have done on behalf of the Association. Additionally, he mentioned it had been a good year for home sales. He also introduced a more modern house style that will be built in RounTrey.

The Board opened the meeting to member comments. Danny Sowers addressed developer related questions. No questions were presented that required a written statement or response by the Board.

Andrea Amnett adjourned the meeting at 7:46 p.m.

Minutes prepared by Kirsten Small, prior community manager.

**RounTrey Community Association**  
c/o ACS West, Inc., AAMC®  
P.O. Box 11361  
Richmond, VA 23230  
(804) 282-7451; (804) 282-9590 fax

November 02, 2021

Andrea Amentt

Re: Annual Meeting info for 15085 Endstone Trail

Dear Andrea Amentt,

The RounTrey Homeowners Association will hold its Annual Meeting at 7:00 pm on Thursday, December 2, 2021, it will be virtual using Go-To Meeting. The instructions on how to log into the meeting are below.

RounTrey Annual Meeting

Thu, Dec 2, 2021 7:00 PM - 8:30 PM (EST)

**Please join my meeting from your computer, tablet or smartphone.**

<https://global.gotomeeting.com/join/279920805>

**You can also dial in using your phone.**

United States: +1 (571) 317-3122

**Access Code:** 279-920-805

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<https://global.gotomeeting.com/install/279920805>

The purposes of the meeting are to review the accomplishments of the past year and discuss plans for 2020.

A proxy has been included with \_this letter. If you do not plan to attend the Annual Meeting, please complete the proxy and return it to ACS West, Inc. in order to establish a quorum. All proxies must be received by 2:00 pm on Thursday, December 2, 2021. If you attend the meeting, your previously submitted proxy will be revoked.

Only one proxy can be voted per home. The decision of the Secretary as to the validity of a proxy is final. An executed copy of the Power of Attorney must accompany proxies signed by a person who has a Power of Attorney for a homeowner. Proxies executed by an officer of a corporation must be accompanied by a resolution of the corporation giving authority to that officer to cast the vote of the corporation. Proxies must be signed by all legal owners of the unit to be valid.

The agenda will be as follows;

- I. Welcome and Call to Order
- II. Quorum Certification
- III. Proof of Notice of Meeting
- IV. Approval of 2020 Minutes
- V. Reports
  1. President's Report
  2. Treasurer/Financial Report
  3. Committee Reports
- VI. Constructive Comments from the Membership
- VII. Adjournment

Please plan to attend this virtual meeting of your Association and participate in the decisions affecting your community. We look forward to seeing you at the Annual Meeting. Please do not hesitate to contact our Community Manager, Bekki Rice, via email at [bekki@acswest.org](mailto:bekki@acswest.org) or call 804-282-7451 if you have any questions or comments.

Sincerely,

RounTrey Board of Directors  
Community Manager