

Advisory Committee Meeting Minutes

5/14/18

I. Call to order

The Advisory Committee Chair, Chair called to order the regular meeting of the Advisory Committee at 6:30pm on 5/14/18 at the Clubhouse.

II. Roll call

The Chair conducted a roll call. The following persons were present: Ormary Aponte, Jeremy McKenna, Daniel Maze, Adam Hill, Martha Yeager, Kirsten Small

III. Approval of minutes from last meeting

The Chair read the minutes from the last meeting. The minutes were approved as read.

IV. Developer update

- a) Danny not present so questions were taken from the members to address to the developer at a later date.
 - (i) Questions posed:
 - a. Update on waterfront development?
 - b. Update on usage of space behind the pool?
 - c. Update on water fountain for the pool?
 - b) New Market pool to open in 2019

V. Update from ACS West

- a) Martha introduced Kristen Small, Community Manager with ACS West. At some point in the future Martha will turn Rountrey over to Kristen to manage.
- b) Martha stated that there has been an increase in vandalism lately, be on the lookout for suspicious activity, report any incidents
- c) Plants at the Clubhouse are dying, need to make sure the irrigation is working properly
- d) Pump needs to be replaced at the main fountain

- e) One of the BMP pumps needs to be replaced
- f) Bushes in front of Barkham playground are dying, there is no irrigation in this area. Follow up with Grounds Committee to remove them when they die off.

VI. Committee Updates

- a) Finance
 - (i) 402 homes as of May 14th
 - (ii) Reserve study was completed. As we add amenities we will need to reevaluate the study and add in the new costs.
 - (iii) Ended 2017 with a loss of \$7,500
 - (iv) This year through May we have \$19,000 of our budgeted \$28,000 profit. \$9,000 is due to property tax payments and there is some overlap in a cleaning contract that caused an overage in the Clubhouse budget.
 - (v) \$23,000 in the operating account as of 5/14, we still have payments due to the pool contract and may need to dip into reserves.
 - (vi) \$3,700 in past due assessments
- b) Social
 - (i) Summer kickoff Monday 5/28, will have a beer truck, Carytown burgers and fries and a Kona Ice truck
 - (ii) Summer events planned
 - (iii) Movie Nights at the pool
 1. Pool Committee can't support the set up / tear down for movie nights
 2. Dan believes there is language in the contract that the pool company will provide set up, etc for 2 movie nights, he will check and provide an update
- c) Pool

- (i) Dan met with the pool management company, worked with them to address complaints regarding the lifeguards that were received from last year
- (ii) Plan in place to sign up new pool members, sign up will be available opening weekend
- (iii) Will get a list from Martha to remove neighbors that have moved since last pool season
- (iv) Dan will be holding a pre-opening meeting with the lifeguards
- (v) Questions raised
 - a. Do we want to change the rules to allow for pool parties? Parties would be held during normal pool hours, a designated space could be used, suggestion raised to set aside the outdoor bar area adjacent to the Clubhouse for parties. Could allow for additional income from party rentals – Advisory Committee recommended approval.
 - b. When should the 2019 pool contract be renegotiated? Advised to start in the September / October timeframe
- (vi) Swim Team
 - a. For the neighborhood to have its own team we would have to join the team association at a cost of \$30,000. Due to the cost we have decided to not start our own team but join with an existing team, the Wave Riders out of Watermill
 - b. Based on the relationship with Watermill, it was decided that afternoon practices could be held at the Rountrey Pool. After school lets out in June through the end of July, practice would be held Monday, Wednesday and Thursday from 4-7 pm. These practices will require 3 lanes. There were no objections from the Committee regarding holding practices during this time frame.
 - c. Lane line dividers are required
 - i. A minimum of 2 dividers are needed at an approximate cost of \$390 each
 - ii. Colors selected are blue / white

- d. Pool Committee requested \$7,000 to purchase starting blocks, lane dividers and flags
- e. 40 kids from Rountrey have signed up for the swim team

d) Clubhouse

- (i) Coming up on one year anniversary of the Clubhouse, punch list items need to be addressed
 - a. Dying plants
 - b. Ceiling & wall cracks
 - c. Cracked tile in bathroom
 - d. Soap dispensers discoloring the soap
 - e. Warped door
 - f. Needs power washing
 - g. Working with Evans Carpet to see how to best repair the floors and remove stains
- (ii) Damage to Clubhouse
 - a. Kids have colored on the walls, damage to walls from tape, floor damage from a party that exceeded \$700
 - b. A mandatory cleaning service fee will be implemented for larger groups
- (iii) Received a quote for blinds
- (iv) Need a contact for the Verizon contract
- (v) Gym equipment maintenance
 - a. Neighbors have requested barbells and weights – got a quote for \$3,000. Tabled request at this time.

e) Grounds

- (i) Installed two dog stations, one on Evershot Circle and one on Canford Loop

- (ii) Fountain being worked on, should be fixed in the next couple of weeks
 - (iii) Irrigation needs to be addressed but Churchill is working with the vendor
- f) Modifications
 - (i) Fence issues still troublesome, design guidelines do not allow for front yard fences, this is an issue for corner lots
 - (ii) Working on modifying the letters homeowners receive when they submit a modifications request
 - a. Making sure the language matches the committee and differentiates the Architectural Review Board from the Modifications Committee
 - b. Adding language that the approvals are based on aesthetic conditions and not legal such as things that can be placed in easements, etc.
- g) Website / Facebook / Newsletters
 - (i) Remind people that 2nd quarter dues are due July 1st
- h) Member Voice
 - (i) Open Discussion
 - a. Will need to add members to committees, all committees seem to be losing members
 - b. Chairpersons can add to their committees if there is fall out but need to stay within Charter guidelines
 - c. Ask Tricia to post something on the website to ask for volunteers for committees
 - d. Tricia will be dropping off the Clubhouse Committee
 - e. Next meeting to be scheduled in August-September

VII. Motions

- a) A motion was brought forward to provide time for the swim team to use the RounTrey pool and to recommend that Pool Committee be permitted to use

up to \$1,200 to cover initial Swim Team expenses. Jeremy McKenna provided the motion, Michelle Calloway seconded the motion, there were no objections. Motion was approved.

VIII. Adjournment

Chair adjourned the meeting at 8:00pm.

Minutes submitted by: Jeff Hopson