

# Kayak Slip Rental Process

June 6, 2021 UPDATE

The Kayak the lottery approach will be as follows:

1. Each household can enter 1 time to try and “win” the lottery for 1 of the 48 available kayak slips. The kayak slip rental period which will run from noon on August 1<sup>st</sup> of the current year and end at noon on July 31<sup>st</sup> of the next year.
2. Residents will email Bekki@acswest.org with residents first and last name, home address and email between June 7<sup>st</sup> - June 22<sup>nd</sup> 2021.
3. ACS West will log residents’ information on spreadsheet and assign each resident a unique lottery number. ACS West will send a confirmation email to the resident containing their unique lottery number.
4. The HOA will schedule a virtual GOTO Meeting on 6/24/2021 then randomly draw numbers, assigning the winners in the order that they are drawn.
5. Winners will be notified; a date, time, and place will be designated for picking your rental slip.
6. Based on the order that your number was drawn, you will then be able to pick your slip, out of all the available slips, until they are all chosen. If you are not available while spaces are being picked, you can have a proxy pick in your place, or you lose your designated turn at picking your location and you must select from remaining open slips.
7. The slip rental fee is \$100 for the year and **must be paid by 7/16/2021 prior to picking your slip**. Payment will be made by check, please put Kayak Rental 2021 on check memo line (payable to RounTrey HOA), and you must sign the rental contract. Payments should be sent to ACS West Attention Bekki Rice 1904 Byrd Ave, Suite 100, Richmond, VA 23230
8. The Rental Period will go from noon August 1<sup>st</sup> 2021 through noon July 31<sup>st</sup> 2022
9. **There is no renewing.** This process will repeat itself every year, and all slips will be made available again each year, using the same or a similar lottery approach.

**NOTE:** Each year, once the initial “pick your slip” date is announced, all existing watercraft must be removed by noon on July 31<sup>st</sup> prior to the start of the new August 1<sup>st</sup> Rental Period. **There are no exceptions.** The HOA reserves the right to dispose of any remaining items as they see fit. **This policy is in effect for the current year, 2021**

**2021 Kayak Slip Rental Process:**  
**Names will be accepted for the kayak lottery**  
**Monday 6/7 - Tuesday 6/22**

Email [Bekki@acswest.org](mailto:Bekki@acswest.org) with: First & Last Name, Address and your email.

ACS West will email resident confirmation with assigned lottery number

The HOA will host a virtual Goto Meeting on 6/24 Thursday evening at 6pm, drawing the 48 winners.

After the lottery, Bekki Rice our ACS West community manger will reach out to the winners and have them sign their contract, pay for their spot and have them pick their slip.

**If you do not win a spot, all kayaks/watercraft must be removed from the racks, no later than noon (12pm) Saturday July 31<sup>st</sup>,2021.**